

TRAFFORD COUNCIL

Report to: Council
Date: 17 February 2021
Report for: For approval
Report of: Corporate Director Governance and Community Strategy

Report Title

Designation of Section 151 Officer

Summary

To designate the post of Director of Finance and Systems as the Council's Chief Finance Officer and Statutory 151 Officer.

Recommendation(s)

- 1. That, with immediate effect, the post of Director of Finance and Systems be designated as the Council's Chief Finance Officer and Statutory 151 Officer and that the scheme of delegation be amended so that the Director of Finance and Systems be authorised to perform all financial duties previously the responsibility of the post of Corporate Director of Finance and Systems as Chief Finance Officer and S151 Officer; and**
- 2. That Council notes the appointment of the Head of Financial Management as the Council's Deputy S151 Officer; and**
- 3. That the Corporate Director for Governance and Community Strategy make the necessary amendments to the constitution to reflect the changes.**

Contact person for access to background papers and further information:

Name: Jane Le Fevre
Extension:

Background Papers: None

Report - Section 151 Officer

- 1.1** The Local Government Act 1972 directs that a local authority shall make arrangements for the proper administration of their financial affairs and shall secure that one of their officers has responsibility for the administration of those affairs.
- 1.2** The Council currently designates the post of Corporate Director of Finance and Systems to this position. However, as was noted by the Employment Committee in March 2020, that post is to be disestablished on the retirement of the current post holder and the post of Director of Finance was established at the time of that report to take over the Council responsibilities which previously fell to the Corporate director's role as part of a planned retirement and succession arrangement.
- 1.3** The title of the post of Director of Finance has changed to that of Director of Finance and Systems.
- 1.4** In order to ensure continuity at the time at which the Council is setting its budget for the forthcoming year it is recommended that the Director of Finance and Systems post be designated as the Section 151 Officer with immediate effect ahead of the planned retirement of the Corporate Director of Finance and Systems on 31st March 2021.
- 1.3** Council is also asked to note that the Head of financial Management is appointed to the role of Deputy S151 Officer, also with immediate effect